

Apprenticeships

LEVEL 2 PROFESSIONAL SECURITY OPERATIVE



The Square Metre Group

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Apprenticeships

EMBARK ON A REWARDING CAREER PATH IN SECURITY

Since 2014 our aim has been simple; to arm learners with the skills, knowledge and confidence to grow, both personally and professionally.

The Square Metre Group is committed to providing apprentices with the skills, knowledge, and confidence they need to succeed in their chosen career. Our apprenticeships are designed to be hands-on and practical, and apprentices are given the opportunity to learn from experienced professionals in their field.

WHAT ARE THE BENEFITS OF AN APPRENTICESHIP?

Some of the benefits of doing an apprenticeship with The Square Metre Group include;

- Earning a wage while you learn.
- Gaining valuable work experience and skills.
- Receiving on-the-job training from experienced professionals.
- Having the opportunity to work on real-world projects.
- Be supported by a dedicated team of experts.

BEFORE YOU APPLY

In order for you to qualify as an apprentice, there are a few things we need to be sure of when you apply;

- You are able to complete the apprenticeship in contracted working hours
- You are an employee (have a contract of employment) on the first day of your apprenticeship and are paid at least a wage consistent with the law for both the time you are in work and taking part in off-the-job learning
- **Your contract of employment must be for the minimum of the planned duration of their programme (including end point assessment)**
- You are not be enrolled on another apprenticeship or any other DfE funded programme or qualification.
- You are a citizen of a country within the European Economic Area (EEA) or have the right of abode in the UK, and have been a resident in the EEA for at least the previous three years on the first day of learning.
- You have the right to work in England.
- You are in a new job role or in an existing job role where significant new knowledge and skills are needed.

FUNCTIONAL SKILLS TEST

It is standard practice to carry out an initial assessment to confirm you have the correct level of English and maths to participate in the apprenticeship. This is done via an online Functional Skills initial assessment.
Don't panic – it really isn't anything to worry about and we will support you through the process.



ABOUT THE COURSE

BECOME A PROFESSIONAL SECURITY OPERATIVE APPRENTICE

The Level 2 Professional Security Operative Apprenticeship is a work-based training program that provides apprentices with the skills and knowledge they need to work as a security operative in the UK.

Apprentices who successfully pass their End Point Assessment will be awarded a Apprenticeship Completion Certificate. This qualification is recognised by the Security Industry Authority (SIA), the regulatory body for the private security industry in the UK.

Professional security operatives protect people, assets, property, and premises in various sectors, from iconic locations to transportation. They enforce legal requirements, policies, and procedures, monitor assigned areas, and respond to alarms, incidents, and emergencies. Their duties include conducting searches, identifying suspicious activities, and playing a key role in counter-terrorism efforts.

LEVEL 2 PROFESSIONAL SECURITY OPERATIVE

Training Duration:
Minimum of 12 months

End Point Assessment:
3 Months



CAREER OPPORTUNITIES

Completing a Level 2 Professional Security Operative Apprenticeship can open doors to a variety of exciting and rewarding careers in the security industry. Here are some of the potential job titles and roles you could pursue:

Security Guard: This is the most common entry-level position in the security industry. Security guards are responsible for patrolling buildings, enforcing access control measures, and responding to alarms and incidents.

Door Supervisor: Door supervisors are responsible for managing access to licensed premises, such as pubs, clubs, and bars. They are responsible for checking IDs, preventing underage drinking, and maintaining order.

Cash-in-Transit Officer: Cash-in-transit officers are responsible for transporting large amounts of cash and valuables. They work in armored vehicles and are trained to handle security threats and emergencies.

Event Security Officer: An event security officer is a specialized security professional who is responsible for the safety and security of attendees, staff, and property at events. They work at a variety of events, including concerts, festivals, conferences, sporting events,

In addition to these specific job titles, there are many other opportunities for advancement within the security industry. With experience and training, you could progress to supervisory or management positions, or specialise in a particular area of security, such as cyber security, counterterrorism, or executive protection.

The Level 2 Professional Security Operative Apprenticeship is a great way to start a career in the security industry. It will provide you with the skills and knowledge you need to succeed in a variety of security roles.



ENTRY REQUIREMENTS

This apprenticeship is available for in-house security operatives who do not require an SIA license and for sub-contractor employees who do require it. Assessment of current competence is part of the initial process, and entry requirements vary by employer. CViT Operative and Mobile Patrol Security Operative options require a valid driving license. Employers will guide the apprentice on entry requirements before on-boarding.

English and Maths
Level 1 English and maths qualifications form a mandatory part of all apprenticeships and must be completed before an apprentice can pass through gateway to end point assessment

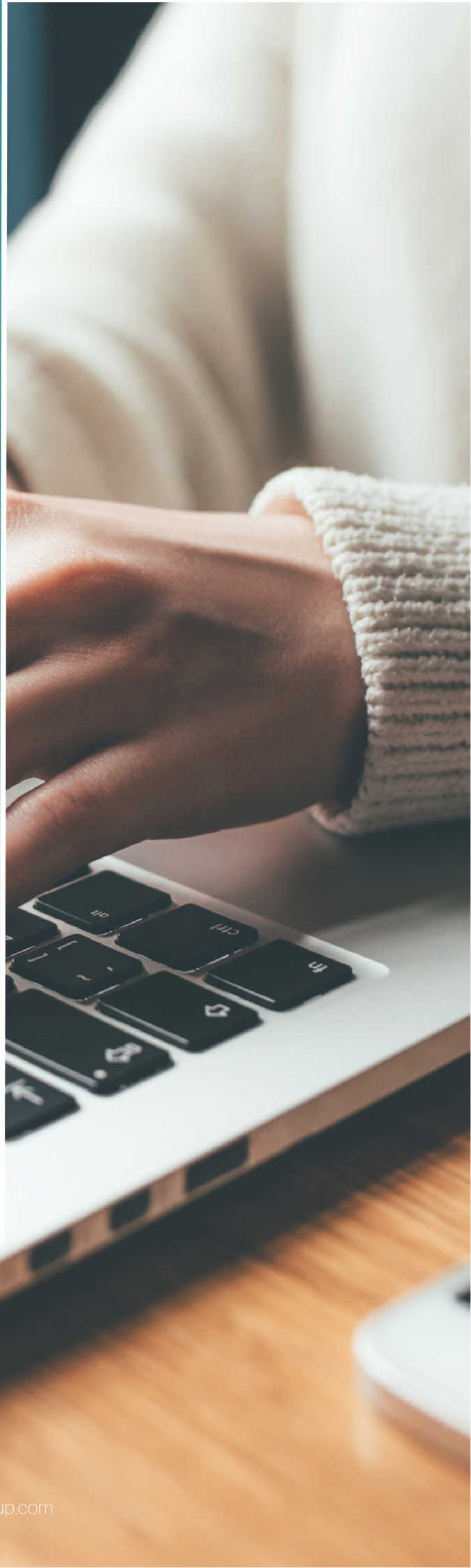
Other mandatory qualifications
Emergency First Aid at Work (regulated or unregulated and conforms to Health & Safety Executive guidelines) Level: 3

Apprentices will need to achieve a one day Emergency First Aid at Work qualification that is regulated by Ofqual or conforms to Health & Safety Executive guidelines.

Professional recognition
This standard aligns with the following professional recognition:

International Foundation for Protection Officers for Member level, for those successfully completing the apprenticeship.

The Security Institute for two routes:
1) an apprentice without prior experience in the sector can apply for membership at a Non-professional grade; and
2) an apprentice with relevant work experience, along with industry related level 3 and above qualifications may meet the criteria for a Professional Membership grade.



ASSESSMENT CRITERIA

WHAT IS AN END-POINT ASSESSMENT?

An EPA a final stage, independent assessment apprenticeship following completion of your training. EPA will assess you against the knowledge, skills, and behaviours (KSBs) as outlined in the Apprenticeship Standard. The EPA is your opportunity to show an independent assessor how well you can carry out the occupation you have been trained for.

Your training provider and employer will agree on an end point assessment organisation (EPAO) to deliver the EPA. Your training provider will train your on the knowledge, skills and behaviours, tell you what to expect and how to prepare for your EPA.

The length of the training for this apprenticeship is typically 12 months. The EPA period is typically 3 months.

The overall grades available for this apprenticeship are:

Fail — Pass — Merit — Distinction

When you pass the EPA, you will be awarded your apprenticeship certificate.

EPA GATEWAY CRITERIA

The EPA gateway is when the EPAO checks and confirms that you have met everything required before you start your EPA. You will only enter Gateway when you, your provider and your employer agree you are ready.

The gateway requirements for your EPA are:

- Achieved relevant English and maths qualifications
- For the professional discussion, you must submit a portfolio of evidence to the EPAO
- Completed and passed your Emergency First Aid at Work qualification





ASSESSMENT METHODS

Multiple-choice test
You will complete a "closed-book", multiple-choice test. A closed-book test means you will not have access to any learning or reference materials during the assessment.
The test will have 40 multiple-choice questions and you will have 60 minutes to complete.

Observation with questions
You will be observed completing your work, by an independent assessor. It will last at least 2 hours and they will ask you at least 5 questions.

Professional discussion underpinned by a portfolio of evidence
You will have a professional discussion with an independent assessor. It will last 60 minutes and they will ask you at least 8 questions. The questions will be about certain aspects of your occupation. You need to compile a portfolio of evidence before the EPA gateway and submit this to the EPAO. You will be able to use your portfolio to help answer the questions.

The EPAO will confirm where and when each assessment method will take place.

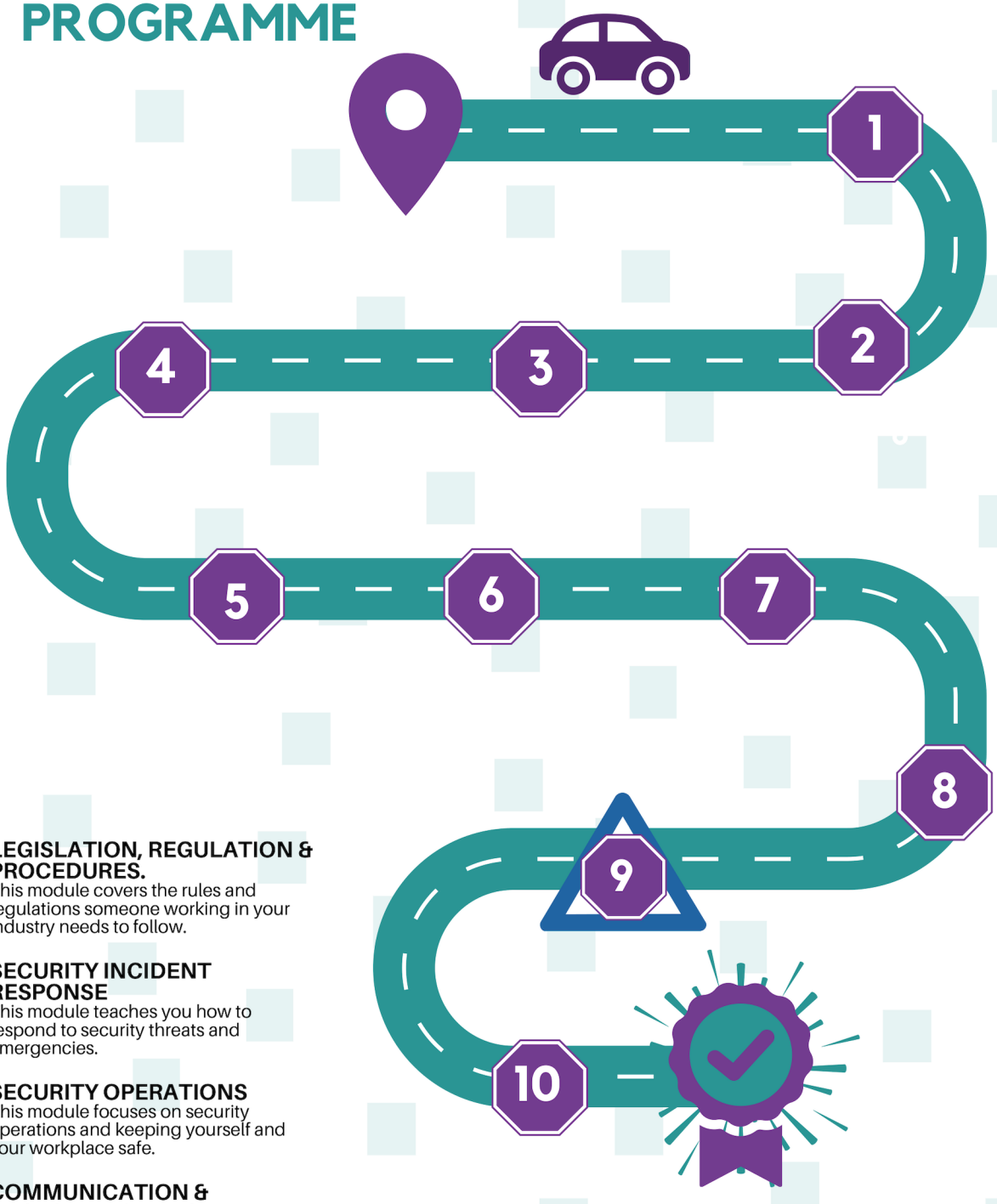
Showcase Portfolio of Evidence
The apprentice must compile a portfolio of evidence during their time on-programme that is mapped against the knowledge, skills and behaviours assessed in the professional discussion.
Evidence sources for the portfolio may include:

- workplace documentation and records
- workplace policies and procedures
- witness statements
- annotated photographs
- audio recordings
- video clips (maximum total duration 15 minutes)

This is not a definitive list and other evidence sources are possible. The Showcase Portfolio should not contain reflective accounts or any methods of self-assessment. Any employer contributions should focus on direct observations of performance rather than opinions.
The Showcase Portfolio will typically contain 10 discrete pieces of evidence. Evidence may be used to demonstrate more than 1 knowledge, skill, or behaviour.
The Showcase Portfolio will be submitted to the EPAO at Gateway. It is not directly assessed but underpins the professional discussion. The assessor will review the Showcase portfolio in preparation for the assessment.
Feedback on the content of the portfolio will not be provided.

Apprenticeships

YOUR TRAINING PROGRAMME



1 **LEGISLATION, REGULATION & PROCEDURES.**
This module covers the rules and regulations someone working in your industry needs to follow.

2 **SECURITY INCIDENT RESPONSE**
This module teaches you how to respond to security threats and emergencies.

3 **SECURITY OPERATIONS**
This module focuses on security operations and keeping yourself and your workplace safe.

4 **COMMUNICATION & CUSTOMER SERVICE**
This module teaches you communication and customer service skills for the security industry.

5 **SECURITY TECHNOLOGY & EQUIPMENT**
This module dives into security technology and equipment.

6 **CHOSEN PATHWAY**
You will choose one of the following:
- Cash and valuable in transit operative.
- Mobile security patrol operative.
- Operational security operative.
- Security control room operative.

7 **END POINT ASSESSMENT PREPARATION**
This module helps you prepare for the final assessment (EPA) of your security apprenticeship.

8 **GATEWAY REVIEW**
The Gateway Review Meeting is a crucial step in a security operative apprenticeship. Here, the employer and trainer assess the apprentice's knowledge and skills to see if you are ready for the End-Point Assessment.

9 **END POINT ASSESSMENT**
The EPA is the final test in an apprenticeship. It's conducted by an independent body to check if you've mastered the skills, knowledge, and behaviors required to become a professional in your chosen field.

10 **COMPLETION & RESULTS**
This meeting is where you'll receive your final apprenticeship results from SQM. They'll also discuss your career progression options and plan your next steps, including how you can continue your professional development (CPD).

CONTACT

Who to contact for help or more information

You should speak to your employer if you have a query that relates to your job.
Speak to a Square Metre Group if you have any questions about your training or EPA before it starts.
You will receive detailed information and support from the EPAO before the EPA starts. Speak to us if you have any questions about your EPA once it has started.

Reasonable adjustments

If you have a disability, a physical or mental health condition or other special considerations, you may be able to have a reasonable adjustment that takes this into account. Please ensure that this is declared to us at enrolment

For more information about this apprenticeship or any of our Square Metre Group courses, contact one of our advisors by emailing info@thesquaremetregroup.com



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